

## Environment and Transport Select Committee Recommendations Tracker Updated – May 2011

**Table 1. Recommendations that are ongoing and incomplete**

<b>No</b>	<b>Date</b>	<b>Item</b>	<b>Recommendations</b>	<b>To</b>	<b>Response</b>	<b>Progress Check On</b>
1	22/04/10	Surrey Infrastructure Capacity Project	All Members to be encouraged to promote the work of the Infrastructure Capacity Project at local level	Members of Committee	Please take note of the recommendation	Ongoing
2	22/04/10	SWOT analysis	FWP to be sent to Cabinet Member in advance of agenda publication for her to comment on proposed agenda reports	Jen Stapley / Lynne Hack	Democratic Services will endeavor to send the FWP to Lynne Hack prior to each agenda publication	Ongoing
3	03/06/10	Surrey infrastructure capacity project	Committee Members would RAISE AWARENESS of the project with officers and Members who were involved in developing each of the Local Development Frameworks at the borough and district level.	Members of the Committee	Members to take note of the recommendation	Ongoing
4	03/06/10	Surrey infrastructure capacity project	URGE County Council services to commit to producing robust Service Spending Plans that both evidence and justify the need for developer contributions.	Members of the Committee	Members to take note of the recommendation	Ongoing
5	29/09/10	Internal audit reports	That all Internal Audit reports be brought to the Committee	Sue Lewry-Jones	This is ongoing.	Ongoing
6	29/11/10	Cabinet Member Priorities and Objectives	Receives an update on the implications of the changes to the Members Fuel Allowance in April 2011.	Lynne Hack	This has been scheduled on the Committee's work programme for May 2011.	May 2011

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7	29/11/10	Local Economic Assessment – final draft	The Select Committee will have the opportunity to comment on the final draft.	Jen Stapley	Has been added to the forward work programme for May 2011.	May 2011
8	08/11/11	Local Lead Flood Authority	Receives an update on the draft Flood Risk Assessment in May 2011.	Deborah Fox	This has been added to the Committee's work programme for May 2011.	May 2011
9		Internal Audit Reports – management of Section 106 Agreements	That a further update be received in six months time.	Sue Lewry-Jones / Paul Druce	This has been added to the Committee's work programme for July 2011.	July 2011

## Environment and Transport Select Committee Recommendations Tracker Updated – May 2011

**Table 2. Recommendations completed since the last meeting**

<b>No</b>	<b>Date</b>	<b>Item</b>	<b>Recommendations</b>	<b>To</b>	<b>Action</b>	<b>When Completed</b>
1	22/04/10	Basingstoke Canal	Mike Dawson to investigate EU funding for Basingstoke Canal improvements/ regeneration	Mike Dawson	Investigations will take place alongside the Countryside PVR	March 2011
2	08/09/10	Joint Municipal Waste Management Strategy	That the Environment Service and Waste Management and Minimisation Manager liaise with Trading Standards about how Surrey County Council could encourage supermarkets to reduce the levels of packaging in their food, levels of household waste and the grocery supply chain.	Ian Boast	Members were informed that Officers were working with Trading Standards on this. However, Members requested that the Chairman write a letter requesting more information.	March 2011
3	29/09/10	Surrey local economic assessment	That a Member Workshop be held to look in detail at the possible outcomes of the Surrey Local Economic Assessment.	Damian Testa / Sam Meyer	This will be arranged when appropriate following consultation with the Leader.	March 2011
4	29/11/10	Cabinet Member Priorities and Objectives	Receives an update on the findings and recommendations of the Countryside PVR at its meeting in January 2011.	Lynne Hack	Following discussions with Officers, the Countryside Contract PVR will report to the March meeting.	March 2011
5	29/11/10	Committee Bulletin	That an item on Heathrow Airtrack be included in the Committee's work programme.	Martin Thomen	This has been added to the Transportation Select Committee agenda for 3 March.	March 2011

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6	29/11/10	Development of Environment and Infrastructure strategy and business plan for 2011 to 2015	That the Committee receives a further detailed report on the Environment & Infrastructure Directorates Strategy & Business Plan for 2011 to 2015 at its meeting in January 2011.	Trevor Pugh	The Committee considered the Strategy and MTFP in January.  The Directorate Business Plan is included on the agenda for the March meeting.	March 2011
7	08/01/11	Development of Environment and Infrastructure strategy and business plan for 2011 to 2015	Members noted the potential investment opportunities that CIL would provide, but felt that there needed to be better guidance and co-ordination. Members also felt that it was important that they were involved in the allocation of any monies gathered through CIL or the existing section 106 system. Members agreed to establish a Task Group to look at this in more detail.	Sam Meyer / Paul Druce	The Task Group has been established and will have met for the first time to consider its Terms of Reference on 1 March 2011	May 2011

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8	08/11/11	Local Lead Flood Authority	Members noted the Streetscene project and the willingness that there now existed between the Council and its partners to work more closely together. Work was ongoing to establish which organisation held responsibility for which action. Members agreed that they would like to receive further information on this in due course.	Geoffrey Delamere	A report providing an update on Streetscene will be considered at the March 2011 meeting.	March 2011
9	08/11/11	Civil Contingencies Act 2004	Members agreed that it was necessary to scrutinise this matter further, and agreed to consider business continuity when the Committee received the Directorate Business Plan in March 2011.	Trevor Pugh / Geoffrey Delamere	The Directorate Business Plan will be considered at this meeting.	March 2011

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**Table 3. Recommendations that have been completed and will be removed from the Tracker on 31 May 2011**

<b>No</b>	<b>Date</b>	<b>Item</b>	<b>Recommendations</b>	<b>To</b>	<b>Action</b>	<b>When Completed</b>
1	11/03/10	Medium Term Financial Plan	That the Asset Management Plan is presented to Local Committees	Jenny Isaac	The plan will be presented to Local Committees later in the year.	March 2011
2	11/03/10	Committee Bulletin	Members of the Committee to provide a short update of meetings / work of outside bodies which they sit on	Committee Members	Members were asked to pass these updates to Jennifer Stapley or Andrew Moynihan.	March 2011
3	11/03/10	Medium Term Financial Plan	That the Asset Management Plan is presented to Local Committees	Jenny Isaac	The plan will be presented to Local Committees later in the year.	March 2011
4	19/10/09	Consultation Thames Flood Risk Strategy	Report on the costings of the 2007 flooding against the high cost of implementing defences.	Deborah Fox	This was presented to the Committee in January 2011.	January 2011
5	12/01/10	Moving forward on flood risk management in Surrey	Officer to bring the recommendations of the Pitt Review and Task Group which have not yet been implemented to the Committee for reviewing.	Deborah Fox	This was presented to the Committee in January 2011.	January 2011
6	08/01/11	Development of Environment and Infrastructure strategy and business plan for 2011 to 2015	Members requested that further information be supplied on the allowance for staff costs over the next four years. It was agreed that this information would be provided to the Committee.	Tony Orzieri	This information was circulated to the Members on 21/01/11	January 2011

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7	08/01/11	Lead Local Flood Authority	Consideration was given to Annex 3 of the report, which showed the rank order of settlement susceptible to surface water flooding in Surrey.	Deborah Fox	An amended annex has subsequently been circulated to the Committee providing clarification on a number of points on 09/02/11.	February 2011
8	08/01/11	Lead Local Flood Authority	Members raised concerns regarding safeguarding vulnerable adults and children. It was suggested that the Adult Social Care Select Committee be asked to investigate whether Adult Social Care held lists of vulnerable adults who lived in areas identified as being at flood risk.	Sam Meyer	This matter has been passed to the Policy/Research Officer of the Adult Social Care Select Committee.	February 2011
9	29/11/10	S106 Monitoring and review	Writes to the CABINET and Strategic Director of Environment & Infrastructure to prioritise the development of an s106 database system as a matter of urgency.	Paul Druce / Dominic Forbes	A letter has been written to the Strategic Director of Environment & Infrastructure.	March 2011